

Developmental Disabilities Program  
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Date: October 28, 2005

TO:: Cris Volinkaty, Executive Director, Child Development Center, Inc.

FROM: Paula Sherwood, Quality Improvement Specialist, DDP

SUBJECT: FY 2006 CDC Comprehensive Evaluation

The Annual Comprehensive Evaluation for services provided by the Child Development Center, Inc. (CDC) was completed throughout the months of June and July, 2005. The evaluation covered Part C services, Family Education and Support services and Intensive Family Education and Support services. The evaluation was conducted by myself for the Missoula office and by Judi Allen, QIS, for the Kalispell office.

I wish to express my gratitude to all the CDC staff who provided us with needed information and documents.

CDC continues to serve families in Montana's Region V which encompasses seven counties. Family Support Specialists travel throughout the region, including remote areas, to serve families and their children with developmental disabilities. All items in the Appendix I of CDC's contract with the Developmental Disabilities Program were met and the Independent Auditor's Report found no instances of noncompliance.

The following is a summary of the findings under services provided. Attached is the tool which details what was covered and where the evidence was found. If you have any questions, please do not hesitate to contact me at 329-5428. Again thank you for all that you do for children with developmental disabilities and their families.

cc: Ted Spas, Region V Manager, DDP  
Judi Allen, QIS, DDP  
DDP Central Office, DDP  
Contract file

## PART C SERVICES:

Compliance with Part C services was verified through review of documentation such as intake and referral forms, evaluation and eligibility documents, interim IFSP's, regular IFSP's, contact records, and family visit records. Interviews with Family Support Specialists, a Social Worker and families served also confirmed compliance. CDC coordinates with the schools to promote and conduct child find efforts for at-risk children. Determination of eligibility/ineligibility for Part C services is based upon multi-dimensional evaluations. Transition from Part C to Part B Services was found to be well documented.

## FAMILY EDUCATION AND SUPPORT SERVICES:

Compliance with FE&S Services was evident through all of the above documentation listed as well as through staff and family interviews. Family Support Specialists are excellent at coordinating services and providing education and support to families. Programmatic supports are creative and focused on positive outcomes. Cost plans are related to objectives written.

## INTENSIVE FAMILY EDUCATION AND SUPPORT SERVICES:

CDC employs Family Support Specialists who have diverse skills in providing IFE&S Services to meet the needs of families and their children. They have served children and young adults with extreme behavioral challenges who have been at risk for out of home placement. They have gone out of their way to provide respite, have answered and responded to emergency calls on weekends and other off hours. They themselves have gone to family homes and to the respite house to assist in times of crisis. The challenges continue to increase with children who have been dually diagnosed with a developmental disability and a mental health diagnosis.